

Description of the study programme – outline¹

Name of the higher education institution	University of Economics in Bratislava	
Address of the higher education institution	Bratislava, Dolnozemska cesta 1	
Identification number of the higher education institution	00399957	
Name of the faculty	Faculty of Business Management	
Address of the faculty	Dolnozemska cesta 1/b, 852 35 Bratislava 5	
Institution body for approving the study programme	Quality Assessment Committee at the EU in Bratislava	
Date of the study programme approval or the study programme modification	25. 06. 2021	
Reference to the results of the latest periodic review of the study programme by the institution	X	
Reference to the assessment report of the application for accreditation of the study programme under § 30 of Act no. 269/2018 Coll. (It is stated only if the accreditation of the study programme has been granted according to § 30 of Act no. 269/2018 Coll.)	X	
1. Basic information about the study programme		
Name of the study program and its number according to the register of study programmes	Business economics and management 101392	
Degree of higher education and ISCED-F education degree code²	1. degree – 645	
Place(s) of delivery of the study programme	Bratislava	
Name and number of the field of study in which higher education is obtained by completing the study programme, or a combination of two fields of study in which higher education is obtained by completing the study programme, ISCED-F codes of the field/fields	8 – Economy and Management 0413 Management and Administration	

¹ The Faculty compiles a description of the study programme as an annex to the application for change of the study programme.

- When submitting an application pursuant to § 30 (1) of Act no. 269/2018 Coll. the higher education institution states in the description only the data available at the time of application.
- Once the accreditation (or the internal approval of the study programme by the institution programme approval authority with the right to design programmes within the given field and degree) has been granted, the institution permanently makes the description available to the stakeholders of the study programme.
- The institution may choose the form of processing, visualization, and publication of the description, suitable for students, teachers and another users.
- In individual parts of the description, the institution may refer to another internal document that sufficiently describes the relevant area and is publicly available.
- In individual parts of the description, the institution may refer to a place in the information system which contains the relevant up-to-date information.
- The institution ensures that the description is up-to-date (if the change in the description is in the nature of a modification of the study programme and the change is made in accordance with § 30 (9) of Act No. 269/2018 Coll., the institution makes the change and publishes it only after approval by the Agency).

² Code 768 is used in the case of study programs with the degree of "master" and the possibility to take a rigorous examination

Type of the study programme	Academically oriented
Awarded academic degree	Bachelor Bc.
Form of study	daily
In the case of joint study programmes, cooperating institutions and the range of study obligations the student fulfills at each of the given institutions (§ 54a of the Act on Higher Education Institutions).	X
Language or languages in which the study programme is delivered³	In English
Standard length of the study expressed in academic years	3 years
Capacity of the study programme (planned number of students)	30
The actual number of applicants	80
The actual number of students	35

2. Graduate profile and learning objectives ⁴

Graduate profile	<p>The graduate of the bachelor's study programme "Business Economics and Management" is qualified to hold professional economic positions in the business sphere, managerial positions at lower and middle management levels, which require basic knowledge of the economic context of business activities, supplemented by the main aspects of financial, information and overall economic, managerial and information literacy. Its competence can fulfill the mission of a person capable of independent economic and managerial thinking. By taking a critical view of economic processes and phenomena, he/she is able to analyse causes, identify partial solutions and, in collaboration with other team members, contribute to the generation and implementation of solutions to specific economic and managerial tasks. Thanks to his/her analytical skills, complemented by the mastery of selected IS/IT products, he/she is able to participate in working meetings where he/she can present the results of his/her analyses as well as the concrete solutions arrived at by deploying the knowledge of different management disciplines. The graduate's linguistic competence is manifested not only in the ability to search for available information in different languages, but also in engaging in teamwork and discussions, in arguing solutions and promoting professional opinions. They are able to apply their knowledge in the management of small teams or as a support worker in selected functional departments of a company. The graduate of this study programme has the possibility of direct employment in business practice or is qualified for the next level of higher education. The acquired economic and entrepreneurial competence predestines him/her for self-employment, in the development of small (family) business. The set of economic and managerial knowledge, with emphasis on basic topics in the field of business-economic doctrine and managerial theories, supplemented by selected problems of financial management and a comprehensive range of information literacy and</p>
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³ It means the languages in which all learning outcomes are achieved and all related courses of the study programme as well as the state examinations are carried out. The institution independently provides information on the possibility of partial study parts/courses in other languages in part 4 of the description.

⁴ Learning objectives are achieved in the study programme through measurable learning outcomes in individual parts (modules, subjects) of the study programme corresponding to the relevant level of the Qualifications Framework in the European Higher Education Area

	<p>presentation techniques, allows to represent business practice in a suitable way in other areas of economic life.</p> <p>Since 2016, the study programme has also been conducted in English. The international cooperation of the faculty and the recognition of the acquired knowledge, skills and competence enable the student to apply, at the first level of study, for the double diploma system, which the faculty has contracted with The Business School of Ningbo University or the University of Applied Sciences Würzburg-Schweinfurt. In addition, as part of the internationalisation of studies, it is possible for the student to acquire the necessary skills in a foreign area, by participating in study or internship placements, while the student is guaranteed recognition of the imported credits.</p>
<p>Learning objectives (student's abilities at the time of completion of the programme and the main learning outcomes)</p>	<p>The educational objectives of the study programme are:</p> <ul style="list-style-type: none"> • the acquisition of theoretical basis in the field of business economics, management, corporate finance and business informatics with the ability of its practical application in the business area and the development of knowledge of the international view of the given issues; • the ability to identify, sort, analyse and process relevant information on the current situation of a business entity, the ability to critically evaluate, present, communicate and interpret conclusions in two foreign languages; • the ability to navigate in the economic environment; to organise the work of a small team, to follow new information in the field and use it in their practical activities, to take care of the observance of ethical principles; • the ability to think entrepreneurially and develop small business while respecting the principles of social responsibility. <p>The main learning outcomes - for the area of knowledge - are:</p> <ul style="list-style-type: none"> • basic economic knowledge, laws and principles of functioning of a business entity on a national and international scale; • the main managerial functions and analytical methods and approaches, enabling the acquisition, sorting, analysis, synthesis, and interpretation of information in the development of specific solutions and recommendations for individual management levels of the enterprise. • knowledge of basic management practices, techniques, and methodologies for solving various business tasks and problems. <p>The main learning outcomes - for the skills area - are:</p> <ul style="list-style-type: none"> • communication skills in selected foreign languages so as to be able to present and defend opinions and conclusions reached in the course of own analyses and interpretations; • information systems and information technology skills that enable him/her to operate in a digital environment while ensuring competence in the selection of information coming from the external environment; • presentation skills, both in writing (summarising information, producing reports and presentations) and in speaking (communicating within the company, to superiors and other stakeholders, depending on the management responsibility assigned); • managing their work, the work of the team and achieving the set results while respecting moral principles and social responsibility;

	<ul style="list-style-type: none"> • business skills, in different sectors of the economy, enabling them to operate independently in a business environment and to identify opportunities and potential risks. <p>The main learning outcomes - for the area of competence are:</p> <ul style="list-style-type: none"> • Acquired knowledge and skills are reflected in the graduate's competence in creating and leading small work teams, working in a project team across the spectrum of business activities. • In selected areas, based on the assigned competencies, the graduate can be entrusted with representing the company's interests in professional discussions, in business negotiations, or in the acquisition of new customers in a domestic or international environment. • The graduate is able to understand, define and identify the business environment on the basis of the quality of economic conditions and prerequisites for the performance of business activities.
<p>The professions for which the graduate is prepared at the time of completion and the potential of the study programme from the point of view of graduate's employability</p>	<p>The 1st degree programme in Business Economics and Management prepares graduates who will apply as specialised professionals in administration, support and business activities (corresponding to ISCO code 33 08), or as supervisors of selected administrative activities. They can fulfil their role in the business sector in two ways, either as specialist workers or as self-employers in small enterprises and trades.</p> <p>The learning outcomes and qualifications obtained by completing the study programme meet the sector-specific professional expectations for the performance of these occupations:</p> <p>2310005 College lecturer 2411011 Specialist Business Economist 2412001 Financial Advisor 2412002 Adviser and salesperson of banking products and services for the middle-market and micro-business segment 2423002 Specialist in human resources planning and controlling 2423003 Recruitment and selection specialist 2423004 Compensation and benefits specialist 2423005 HR Administration and Employee Relations Specialist 3313001 Payroll specialist (payroll accountant) 3313002 Costing, pricing and expenses specialist 3313004 Professional accounting officer (except payroll) 3313006 Professional budget officer 3313007 Assistant tax adviser 3323001 Purchasing, materials and supply clerk 3341001 Supervisor of administrative staff 3341002 Supervisor of information services staff 3341003 Supervisor of data operators</p>

	<p>3343000 Professional administrative assistant 4110000 General administrative assistant 4312005 Capital market administrative officer</p>
Relevant external stakeholders⁵	<p>Ing. Andrej RÉVAY (President, Slovak Association of Financiers) Ing. Andrej WINTER (Customer and Employee Experience Consultant, Anodius SK) Ing. Andrej POLONEC, Ing. Martin BENKO (A.En. Slovensko s.r.o.)</p> <p>The written comments/opinions of the relevant stakeholders are annexed to the application.</p>
3. Employability	
Evaluation of the study programme graduates employability	<p>The evaluation of the employability of graduates of the study programme is dealt with at the faculty by three boards - the Programme Board, the Scientific Board, and the Dean's College. The input information for this type of evaluation is normally:</p> <ul style="list-style-type: none"> - https://www.employment.gov.sk/sk/praca-zamestnanost/podpora-zamestnanosti/np-prognozy-vyvoja-trhu-prace-sr-ii/ - https://www.trendyprace.sk/sk/absolventi/moje-trendy/top - https://www.cvtisr.sk/buxus/docs/Vs/absolvent/2020/ABSOLVENT_VS_priebezna_sprava_final_web.pdf - https://firma.profesia.sk/rebricke-univerzity-podla-zaujmu-firiem-o-absolventov-vlanajsok-priniesol-narocne-podmienky-aj-zaujimave-zmeny-v-rebricku-fakult/ - https://eduworld.sk/cd/nl/497/najlepsie-fakulty-podla-zamestnavatelov-fakulty-ktorych-absolventi-maju-najvacsiu-sancu-najst-si-pracu <p>The summary statement on applicability is partly reflected in the expression of interest in the study programme, which is summarised in the faculty activity report – https://fpm.euba.sk/fakulta/dokumenty/spravy-o-cinnosti.</p>
If applicable, indicate the successful graduates of the study programme	<p>Ing. Ladislav Barkoci (Director of Sales and Marketing, Nafta, a.s.) Ing. Ivana Blažeková (HR Generalist at Accenture, Slovakia) Ing. Lukáš Bonko (General Director, Stock Exchange Bratislava) Ing. Tomáš Cibulka (Senior account manager at Generali poisťovňa, a.s., Slovensko) Ing. Vladimír Dvořáček (Member of the NBS Banking Council) Ing. Matej Dugovič (Sales Director, CONCORDE spol. s.r.o., Slovakia)</p>

⁵ In the case of regulated professions in accordance with the requirements for the acquisition of professional competence pursuant to a special regulation

	<p>Ing. Olga Gabrielová (HR Operations Senior Associate, Pfizer, Slovakia)</p> <p>Ing. Martin Jurček (Chief Executive Officer at syncular.io, Slovakia)</p> <p>Ing. Peter Krištofovič (CEO, Salve Group)</p> <p>Ing. Pavol Krúpa (Founder and Owner of Krupa Global Investments)</p> <p>Ing. Ján Martinko (Senior Manager at Accenture, Slovakia)</p> <p>Ing. Ivan Mitringa, FCCA,CIA,CTP (WW CFO Displays, Partner Software & Client Peripherals, Singapore)</p> <p>Ing. Pavol Pračko (Member of Board of Directors and Deputy General Manager Automobilové opravovne Ministerstvo vnútra SR, Slovakia)</p> <p>Ing. Viktor Pieš (CEO & Founder ProfitCorp s.r.o., Slovakia)</p> <p>Ing. Linda Remáková (Head of HR Department Dopravoprojekt, a.s., Slovakia)</p> <p>Ing. Richard Strákoš (Project Manager at ŠKODA JS, a.s., Slovensko)</p> <p>Ing. Peter Štecko (CEO, Medusa Group)</p> <p>Ing. Martin Vajdel (Founder of SMEyo, s.r.o., Slovakia)</p>
<p>Evaluation of the study programme quality by employers (feedback)</p>	<p>In accordance with the internal rules of the UE in Bratislava - from the organisational and administrative point of view, the quality assurance and improvement of the quality system at the UE in Bratislava is carried out by teams of staff at the university level and at the level of individual faculties. At the faculty level, the FPM Quality Council, which closely communicates with representatives of economic practice (potential employers), is active in this area. The employers in the selection subjects - ARES, spol. s r.o. , Bratislava, Okrasa, výrobné družstvo, Čadca, LYRA CHOCOLATE s.r.o., Nitra, Yes for Life n.o., Rajecké Teplice, 2brothers, s.r.o., Vozokany, BRAIN: IT s. r. o. - are in direct contact with the employers, Bratislava, GreenCoop cooperative, Zlatná na Ostrove, JRK Waste Management, s. r. o Bratislava, IBM Slovakia, a.s., Henkel, s.r.o., Coop Jednota, AmCham, Adient, AT&T, Covestro, Dell, Global Blue, IBM, Swiss Re, Lenovo, a.s., Philip Morris Slovakia s.r.o. - and they communicate their experience to the management of the faculty, or to the members of the scientific board of the faculty.</p>
<p>4. Structure and content of the study programme⁶</p>	
<p>The rules for the design of study plans within the study programme</p>	<p>The study plan of the study programme was created in accordance with the rules for the creation of study plans set out in the Study Regulations of the University of Economics in Bratislava (hereinafter referred to as the "UE in Bratislava") and the Principles for the Creation of a Recommended Study Plan.</p>

⁶ Selected characteristics of the content of the study programme can be stated directly in the Course information sheets or supplemented by the information of the Course information sheets

	<p>Representatives of students and employers cooperated in the development of the study plan and information from foreign universities was taken into account and comparability with study programmes of recognised foreign colleges and universities was examined.</p> <p>The curriculum specifies the time and content sequence of courses, the assigned learning activities (lecture, exercise, seminar) and the forms of assessment of learning outcomes. Each subject is completed in an adequate form according to the nature of the subject. The specific criteria and forms of assessment of learning outcomes are published in the information sheets of each course.</p> <p>The curriculum has been designed in such a way that the student's workload and the number of hours of contact teaching enable the fulfilment of the graduate's profile, objectives and learning outcomes of the study programme. The individual provisions of the Study Regulations of the UE in Bratislava are respected.</p> <p>Link: https://euba.sk/en/student/legislation-and-regulations/rules</p>
The recommended study plans for individual study paths ^{7 8}	The curriculum is an annex to the application for accreditation of the study programme.
The number of credits, the achievement of which is a condition for proper completion of studies other requirements that the student must meet within the study programme and for its proper completion, including the requirements for state examinations, rules for re-study and rules for the extension, interruption of study.	180 credits
The requirements for completing the individual parts of the study	In order to graduate properly, a student must successfully

⁷ In accordance with Decree no. 614/2002 Coll. on the study credit system and Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts

⁸ The study plan generally states:

- individual parts of the study programme (modules, courses, and other relevant school and extracurricular activities, if they contribute to the achievement of the required learning outcomes and allow to obtain credits) in the structure of compulsory, compulsory optional and optional courses,
- **profile courses** of the relevant study path (specialization) within the study programme,
- for each learning part/course the learning outcomes, related criteria and rules of their assessment so that the learning objectives of the study programme are met (they can be stated only in the Course information sheets, in the Learning outcomes section and in the Course completion requirements),
- prerequisites, co-requisites and recommendations for the design of the study plan,
- for each learning part of the study plan/course the applied educational activities (lecture, seminar, exercise, final work, project work, laboratory work, internship, excursion, field practice, professional practice, state exam, etc. or their combinations) suitable for achieving learning outcomes,
- methods by which the educational activity is delivered – present, distant, combined (in accordance with the Course information sheets),
- outline/syllabus of the course (during the assessment, teachers responsible for the course will allow the working group access to the study materials of the course and the content of individual educational activities),
- student workload ("extent" of individual courses and educational activities separately) (it is recommended indicating the workload of contact and non-contact teaching in accordance with the ECTS Users' Guide 2015,
- credits allocated to each part based on the learning outcomes achieved and the workload involved,
- the person responsible for the course (or a partner organization/person) with an indication of the contact details (E.g. when providing the professional practice or other educational activities carried out outside the university),
- course teachers (or participating partner organizations/persons) (may also be mentioned in Course information sheets),
- places where the courses are taught (if the study programme is delivered at several workplaces).

<p>programme and the student's progress within the study programme</p>	<ul style="list-style-type: none"> • complete all compulsory, obligatory elective and elective courses specified in the study plan and obtain the prescribed number of credits, • defend the final (bachelor's) thesis and • pass the state examination prescribed by the study programme (subject part). <p>Other conditions and rules of study are laid down in the Study Regulations of the UE in Bratislava.</p>
<p>Number of credits for compulsory courses required for proper completion of studies/completion of a part of studies</p>	<p>138</p>
<p>Number of credits for compulsory optional courses required for the proper completion of studies/completion of a part of studies</p>	<p>22</p>
<p>Number of credits for optional courses required for the proper completion of studies/completion of a part of studies</p>	<p>10</p>
<p>Number of credits for the final thesis and the defense of the final thesis required for the proper completion of studies</p>	<p>10</p>
<p>Number of credits for professional practice required for the proper completion of studies/completion of a part of studies</p>	<p>0</p>
<p>The rules for verification of learning outcomes, students assessment and the possibilities of appealing against the assessment</p>	<p>Each subject of the study programme has defined methods and criteria for the assessment of the achieved learning outcomes in accordance with the Study Regulations of the UE in Bratislava - these facts are captured in the course information sheet. The assessment methods and criteria reflect the level of the learning outcomes of the course and guarantee that each graduate of the course has fulfilled the learning objectives and achieved the required learning outcomes.</p> <p>The final (bachelor's) work is a compulsory part of the study. The procedure for its processing, originality control, registration, storage and accessibility is regulated by a separate Internal Directive of the Rector of the UE in Bratislava.</p> <p>A condition for successful completion of the study programme is also passing the state examination and defending the final thesis before the state examination committee. Further information on the state examination is laid down in the Study Regulations of the UE in Bratislava.</p> <p>The student has the possibility to take remedies against the results of the assessment in accordance with Article 8 of the Study Regulations of the UE in Bratislava.</p> <p>Link: https://euba.sk/en/student/legislation-and-regulations/rules</p>
<p>The topics of final theses of the study programme</p>	<p>Zoznam_tem_zaverecnych_prac_Business_economics_and_management.xlsx</p>
<p>Rules for the assignment, processing, opposition, defense and evaluation of final theses in the study programme</p>	<p>A compulsory part of the study is also the final thesis, which demonstrates the student's ability to work systematically and independently in the relevant (studied) area. The thesis topics correspond to the</p>

content focus of the study programme for which they are written, are problem-oriented, formulated from current problems and needs of economic practice as well as partial problems solved within the framework of grant projects of the respective supervisor (supervisor) of the thesis.

Thesis supervisors are exclusively teaching staff of the Faculty of Business Management of the UE in Bratislava (hereinafter referred to as "FBM"), whose professional qualification is at least one level higher than the qualification achieved by the completion of the study programme in question.

The supervisor of the final thesis agrees with the student the specific procedure for its processing, guides the student, helps him/her with professional advice and corrects any errors and shortcomings. The difficulty of the thesis corresponds to the profile of the graduate of the study programme and the range of knowledge/skills/competences that he/she gradually acquires or builds by studying in this study programme.

The timetable for the process of developing the thesis offer consists of the following steps:

- Students' proposal of their own thesis topics,
- the proposal of thesis topics by members of the FPM departments, based on tutor capacities and numbers of students in their final years of study,
- approval of thesis topics by the department,
- entry of theses into the AiS2 system, indicating the title of the thesis, annotation, programme of study,
- publication of the thesis offer,
- registering students for thesis topics via AiS2,
- acceptance of thesis topics selected by students.

The detailed procedure of the process of assigning, processing, revising and defending the thesis is regulated by the Internal Directive No. 8/2021 on thesis, rigorous and habilitation theses. (<https://euba.sk/student/zaverecne-prace>)

Internal Directive No 8/2021

The final thesis is prepared with the support of the supervisor in the courses - Thesis Seminar 1 and Thesis Seminar 2 - and the student is obliged to deliver the first and second chapters of the thesis to the supervisor by mid-December and the first version of the complete thesis to the supervisor by the end of March of the current year. The final version of the thesis, after approval by the thesis supervisor, is

	<p>uploaded to AiS2 at the beginning of May B.C. The processing of the thesis reports is carried out during May B.C. The student has at least 1 week before the date of the state examination to have both reports available and for the purpose of the defence of the thesis is obliged to prepare a powerpoint presentation (according to the prescribed template), in which he/she will also provide answers to the questions of the supervisor and the opponent of the thesis at the same time.</p> <p>A condition for successful completion of the study programme is also passing the state examination and defending the thesis before the state examination committee. Further information on the state examination is provided in Article 14 of the Study Regulations of the UE in Bratislava.</p>
Rules for adherence to academic ethics and rules for drawing consequences	<p>https://euba.sk/en/university/code-of-ethics https://euba.sk/en/university/ethical-management https://euba.sk/en/university/documents</p>
Procedures for filing complaints and appeals by students	<p>In particular, students have the opportunity to make suggestions:</p> <ul style="list-style-type: none"> • in the form of an anonymous student survey, in which students evaluate the educational process as well as individual subjects. Students receive feedback on the measures taken to remedy any shortcomings identified, • in the form of meetings between faculty management and student representatives, • in the form of written suggestions addressed to individual vice-deans, • in addition, they have the possibility to proceed in accordance with Internal Directive No 12/2010 on the handling of complaints. <p>References:</p> <ul style="list-style-type: none"> • https://euba.sk/www_write/files/SK/docs/interne-smernice/2011/interna_smernica_2.pdf • https://euba.sk/en/univerzita/organizacna-struktura-a-pracoviska/utvary-riadene-prorektorom-pre-manazovanie-akademickych-projektov/centre-of-quality-assurance-and-support
5. Course information sheets of the study programme⁹	
Course information sheets of the study programme	The list of courses and course information sheets are annexed to the application for accreditation of the study programme.
6. Persons responsible for the study programme	

⁹ According to decree no. 614/2002 Coll.

A person responsible for the delivery, development, and quality of the study programme¹⁰	Assoc. Prof. Ing. Anita Romanová, PhD. Associate Professor Department of Information Management anita.romanova@euba.sk +421 2 672 95 512
List of persons responsible for the profile courses of the study programme with the assignment to the course	
Profil course 1	Business Informatics Assoc. Prof. Ing. Mgr. Róbert Hanák, PhD. Associate Professor Department of Information Management robert.hanak@euba.sk +421 2 673 95 623 https://www.portalvs.sk/regzam/detail/506
Profil course 2	Management Prof. Ing. Nadežda Jankelová, PhD. Profesor Department of Management nadezda.jankelova@euba.sk +421 2 672 95 643 https://www.portalvs.sk/regzam/detail/515
Profil course 3	Corporate Finance Prof. Ing. Peter Markovič, PhD. Profesor Department of Business Finance peter.markovic@euba.sk +421 2 672 95 536 https://www.portalvs.sk/regzam/detail/539
Profil course 4	Human Resource Management Assoc. Prof. Ing. Jana Blštáková, PhD. Associate Professor Department of Management jana.blstakova@euba.sk +421 2 672 95 533 https://www.portalvs.sk/regzam/detail/740
Profil course 5	Business Information system Assoc. Prof. Ing. Anita Romanová, PhD. Associate Professor Department of Information Management anita.romanova@euba.sk +421 2 672 95 512 https://www.portalvs.sk/regzam/detail/369
The research/teacher profiles of persons responsible for the profile courses¹¹	
Assoc. Prof. Ing. Jana Blštáková, PhD.	RATP is an annex to the application for accreditation of the study programme
Assoc. Prof. Ing. Mgr. Róbert Hanák, PhD.	RATP is an annex to the application for accreditation of the study programme

¹⁰ A person responsible for the study program is also a person responsible for on of the profile courses

¹¹ Research/teacher profil according to the requirements of SAAVŠ

Prof. Ing. Nadežda Jankelová, PhD.	RATP is an annex to the application for accreditation of the study programme
Prof. Ing. Peter Markovič, PhD.	RATP is an annex to the application for accreditation of the study programme
Assoc. Prof. Ing. Anita Romanová, PhD.	RATP is an annex to the application for accreditation of the study programme
List of teachers of the study programme¹²	The list of teachers is attached to the application for accreditation of the study programme.
List of the supervisors of final theses¹³	The list of thesis supervisors is attached to the application for accreditation of the study programme.
The research/teacher profiles of the supervisors of final theses¹⁴	RATP's are an annex to the application for accreditation of the study programme
Student representatives representing the interests of students of the study programme	
Michaela Bačíková ; 2nd year ; daily form	mbacikova1@student.euba.sk
Federico Banda ; 2nd year ; daily form	fbanda1@student.euba.sk
Study advisor of the study programme	
Assoc. Prof. Ing. Jana Blštáková, PhD. (Vice-Dean for International Relations)	jana.blstakova@euba.sk
Ing. Katarína Grančičová, PhD. (Vice-Dean for Social Issues and Development)	katarina.grancicova@euba.sk
Assoc. Ing. Anita Romanová, PhD. (Vice-Dean for Educational Activities)	anita.romanova@euba.sk
Other supporting staff of the study programme	
Study officer	Ing. Zuzana Markovičová (zuzana.markovicova@euba.sk)
Study officer	Anna Čačaná (anna.cacana@euba.sk)
Accommodation officer	directors of student hostels
Social Affairs officer	Mgr. Slávka Bieliková (slavka.bielikova@euba.sk)
Carrier councilor (if any)	Vice-Dean for Educational Activities; Academic Advisors
Other administration staff (if any)	Mgr. Slávka Bieliková – foreign relations (slavka.bielikova@euba.sk)
7. Spatial, material, and technical provision of the study programme and support	
Characteristics and extent of distance education applied in the study	There is no distance learning in the study programme. The entire pedagogical process is conducted exclusively in a face-to-face form, with the application

¹² The list contains the name of the teacher (in the form of name and surname, titles before name, titles after name), department, e-mail address, subject, link to the Central Register of University Staff

¹³ The list contains the name of the teacher (in the form of name and surname, titles before name, titles after name), department, e-mail address, current topics of final theses according to degrees of study for the last two academic years, including the current academic year

¹⁴ Research/teacher profil according to the requirements of SAAVŠ

programme with the assignment to courses	of online and offline methods, or computer-assisted form of teaching.
Access, manuals of e-learning portals	X
Institution partners in providing educational activities for the study programme and the characteristics of their participation	<p>In the implementation of the pedagogical process, the faculty cooperates with economic practice on three levels:</p> <ul style="list-style-type: none"> - Participation of representatives of economic practice in lectures of individual courses - Slov Gast a.s.; Riešime bývanie, s.r.o.; Pure nuts; Fincentrum; BSOS (organization dealing with marketing in practice); Prvá pensionná správcovská; BELEŠČÁK & PARTNERS, s.r.o.; Whirlpool Slovakia spol. s r.o., HR Development Academy; Chutné kytice; GG development; TARGET Executive Search; Fortys Polygraf, s. r. o Bratislava; JTRE; Institute of Forensic Engineering; Slov Gast a.s.; ESET Bratislava; IBM; Supreme Court of the Slovak Republic; U. S. Steel Košice, s.r.o. ; Representation of the European Commission in Slovakia; MOL Group holding; KickResume; Swiss Life Select; OVB Allfinanz; CK BUBO; ANASOFT; BLF, Pontis Foundation; YIT Slovakia a.s.; Kros; Slovenské elektrárne, a. s.; Yes for Life; Microsoft Slovakia s.r.o. ; COOP PRODUKT SLOVAKIA; Letmo; Alfa Bio; COMPASS; Unilever ČR&SR; Process Communication Model; GreenCoop; Marius Pedersen; Kaufland Slovenská republika v.o.s.; COOP Jednota Slovensko; Hrhovské služby; Ošetrovateľské centrum; TESCO STORES SR, a.s. ; Accenture, a.s.; Association of Agricultural Cooperatives and Commercial Companies of the Slovak Republic; Plzeňský Prazdroj Slovensko, a.s.; ESET, spol. s r.o.; Slovak Association of Housing Cooperatives; Whirlpool Slovakia spol. s.r.o.; Dell Technologies; LYRA CHOCOLATE s.r.o., Nitra. - Participation of representatives of economic practice in the formulation of themes and annotations of final theses, consulting activities for students in the processing of the final thesis, opposing the final thesis. - Organizing and conducting professional courses (category: selection courses) throughout the semester, including evaluation of the success of the course (awarding grades) - the following courses - Current trends in environmental and social entrepreneurship in the Slovak Republic (companies ARES, spol. s r.o. , Bratislava, Okrasa, výrobné družstvo, Čadca, LYRA CHOCOLATE s.r.o., Nitra, Yes for Life n.o., Rajecké Teplice, 2brothers, s.r.o., Vozokany, BRAIN: IT s. r. o, Bratislava, GreenCoop cooperative, Zlatná na Ostrove, JRK Waste Management, s. r. o Bratislava), Business

	English (IBM company), Financial Processes BASIC with Henkel (Henkel company), Cooperative Business (Coop Jednota), Hands-on HR: Global Trends (AmCham, Adient, AT&T, Covestro, Dell, Global Blue, IBM, Swiss Re), Personal Development: Lenovo Case Studies (Lenovo company), HR-employee recruitment process: case studies of Philip Morris Slovakia s.r.o. (Philip Morris Slovakia), Challenges of Leadership in the 21st Century (Olívia Hurbanová - Lecturer of the Year 2018), Skills for Success - from University to Practice (AmCham).
8. Required abilities and admission requirements for the study programme applicants	
Required abilities and necessary admission requirements	<p>The basic condition for admission to the first cycle of studies is a complete secondary education or a complete secondary vocational education completed with a matriculation diploma. Another condition is passing an entrance examination in all its parts.</p> <p>The entrance examination consists of written tests in the general academic prerequisites and in one foreign language of the applicants' choice and the faculty's offer.</p> <p>In admitting applicants to the course of study, no account is taken of the results obtained in secondary school studies or of the level of the matriculation examination and its subjects and their results. These conditions are derived from the current admissions policy for the first cycle of studies - https://fpm.euba.sk/uchadzaci-o-studium/prijimacie-konanie/prijimacie-konanie.</p>
Admission procedures	<p>Candidates apply electronically exclusively through the Academic Information System of the UE in Bratislava. The entrance examination is in written form (test questions). The evaluation of the tests takes place on the day of the entrance examination using computer technology (scanning of the answers given on the answer sheets and automated evaluation) and only on the basis of the identification data, which is a barcode. Once all the tests have been evaluated, the results are transferred to the candidates' database and the sum of the scores of all the tests is automatically calculated for each candidate. The sum of the scores obtained in all parts of the admission test is used to produce a qualitative ranking of the candidates. The Dean decides on admission to the course on the basis of the results of the entrance examination.</p>
Results of the admission process over the last period	<p>The total number of applications submitted was 1 136. The admission and conditional admission conditions</p>

were fulfilled by 398 applicants. A total of 384 applicants were enrolled.

Study programme	2021
EaMP (v SJ)	957
EaMP (v AJ)	70
FM	109

Note: EaMP (in SJ) (Economics and Business Management in Slovak language), EaMP (in AJ) (Economics and Business Management in English language), FM (Financial Management).

Candidates were admitted to study according to the study programmes:

Study programme	2021
EaMP (v SJ)	338
EaMP (v AJ)	26
FM	34

The enrolment, which took place on 3rd September 2021, allowed the candidates to enrol at the 1st degree in two study programmes (in which the modifications of the study programme were approved by the UEBA Quality Council on 25th June 2021). Enrolment results:

- Business Economics and Management (in SJ) - 372 students,
- Business Economics and Management (in AJ) - 12 students.

9. Feedback on the quality of provided education

Procedures for monitoring and evaluating students' opinions on the study programme quality

Each semester, students have the opportunity to comment on the quality of teaching through an anonymous questionnaire. They evaluate the subjects taught and the teachers of each subject. This information represents an important source for the programme board of the study programme - feedback from students on the quality and relevance of the courses included in the study programme curriculum. Details of monitoring and evaluation of students' views on the quality of the study programme - https://euba.sk/www_write/files/SK/docs/interne-smernice/2011/interna_smernica_2.pdf.

Results of student feedback and related measures to improve the study programme quality

<https://fpm.euba.sk/fakulta/dokumenty/spravy-o-cinnosti>
<https://fpm.euba.sk/fakulta/hodnotenie-kvality>

Results of graduate feedback and related measures to improve the study programme quality.

<https://fpm.euba.sk/fakulta/dokumenty/spravy-o-cinnosti>
<https://fpm.euba.sk/fakulta/hodnotenie-kvality>

10. References to other relevant internal regulations and information concerning the study or the study programme student	
Academic regulations	https://euba.sk/www_write/files/SK/docs/vnutorne-predpisy/2017/2017_studijny_poriadok.pdf
Scholarship regulations	https://euba.sk/student/legislativa/stipendia
Disciplinary rules and rules of procedure of the disciplinary board	https://euba.sk/www_write/files/SK/docs/vnutorne-predpisy/2016/2016_disciplinarny_poriadok.pdf https://euba.sk/www_write/files/SK/docs/vnutorne-predpisy/2016/2016_rokovaci_poriadok_disciplinarne_j_komisie.pdf
Study guide	https://euba.sk/student/navody-a-sprievodcovia-studiom
Doctoral Study - Legislation	https://euba.sk/veda-vyskum/doktorandske-studium/legislativa-a-predpisy
Accessible academic environment for students with special needs	https://euba.sk/www_write/files/SK/docs/vnutorne-predpisy/2016/interna-smernica-c-8-2016.pdf
Fees related to the study	https://euba.sk/student/legislativa/poplatky-spojenseo-studiom
Student loans	https://euba.sk/student/studentska-pozicka
Job offers	https://kariera.euba.sk/
Eating	https://euba.sk/sluzby/stravovanie
Accommodation	https://euba.sk/student/informacie-pre-studentov/ubytovanie
Sports activities	https://euba.sk/student/informacie-pre-studentov/sport
Anti-Drugs and counseling services	https://euba.sk/student/informacie-pre-studentov/centrum-protidrogovych-a-poradenskych-sluzieb
Student organisations	https://euba.sk/student
Student card	https://euba.sk/student/preukaz-studenta-isic
Informations for applicants	https://euba.sk/uchadzac
Alumni Klub	https://alumni.euba.sk/
Ethical management and code of ethics	https://euba.sk/univerzita/eticky-manazment#ocenenia
Quality policy	https://euba.sk/univerzita/organizacna-struktura-a-pracoviska/utvary-riadene-prorektorom-pre-manazovanie-akademickyh-projektov/centrum-na-zabezpecenie-a-podporu-kvality
Sustainable development	https://euba.sk/univerzita/plan-udrzatelneho-rozvoja
Student scientific and professional activity	https://euba.sk/veda-vyskum/aktualne-informacie/svoc
Others according to individual faculties	References to other relevant regulations and information are provided in the Internal Evaluation Report.